

Educational Cabinet MInutes
November 8, 2022, 2:30 p.m.
Location: Int. I Breakout Room

Attendees: Morgan Byrnes, Megan Coker, Jim Conway, Jeff Crotty, Lisa Fox, Ashley Gershen, Paul Kelly, Alayna Lavigne, Mallorie Meyer, Jenn O’Leary, Deb Quillinan, Summer Steves.

Cabinet Membership for 2022-2023:

Morgan Byrnes (K/1), Megan Coker (Director of Curriculum, Technology, & Innovation), Jim Conway (Principal), Jeff Crotty (4/5), Lisa Fox (Admin Assistant), Ashley Gershen (K-6 Curriculum Coordinator), Paul Kelly (6th), Alayna Lavigne (2-3), Mallorie Meyer (MCI), Jenn O’Leary (Admin Intern), Deb Quillinan (EST), Summer Steves (Parent/PTSO Rep).

Cabinet Goals for 2022-2023:

Cabinet identified three lower MRA scores and will use those to generate goals for the year. The goals will be a focus of action teams.

1. Student Leadership : Self Advocacy
2. Supportive School Environment: Trusting Relationships
3. Goal Achievement: Student Goal setting

UPDATES

Principals Update	<p><u>Music</u></p> <p>Kudos to Mariah Nissen for the work that she did preparing LGES students for the All-County Choral Festival held this past weekend! Our participation rates in music are outstanding and our music department has much to be proud of.</p> <p><u>Student Led Conferences</u></p> <p>We’re looking forward to the conference days! Here’s a nice refresher on how student led-conferences are so valuable. This video is also a good resource. There are plenty of other resources on the Leader In Me site. Students look forward to sharing what they are doing.</p> <p><u>Director of Facilities</u></p> <p>Kevin Parrot will begin on Nov. 21. Curt Harrington will stay on board working with Kevin until the end of December.</p> <p><u>Wellness Committee</u></p> <p>Thank you to the wellness committee for the activities that you’re sponsoring!</p>
PTSO Summer Steves	<p>Craft Fair, December 3 - Donation requests for the family craft fair are going out this week. Donation requests will look similar to the Fall Festival requests.</p> <p>Career Fair, February - Still in planning stages. Looking for people to present, especially those with unique jobs.</p> <p>Airband - February 3 tentative date set.</p>

	<p>Chipotle Fundraiser - Very successful and \$534 was raised.</p> <p>PTSO adult golf tournament - In May. More information will follow.</p> <p>PTSO Meetings - The meetings are well attended, thank you to new officers and the next meeting is scheduled for January 9.</p>
MCI Mallorie Meyer	22-23 Meeting Minutes
EST Deb Quillinan	October Meeting Minutes
K-1 Morgan Byrnes	October Meeting Minutes
2-3 Alayna Lavigne	October Meeting Minutes
4-5 Jeff Crotty	October Meeting Minutes
6th Paul Kelly	October Meeting Minutes
Action Team Minutes	<p>Leadership Assembly - 22-23 Minutes - Friday, June 9</p> <p>Math Night - 22-23 Minutes - Wednesday, February 8</p> <p>PARP - October Minutes - March 6 - March 31</p> <p>Scoreboard/Schoolwide WIG - October Minutes - Beginning January</p> <p>Social Studies Fair - October Minutes - Wednesday, April 5</p>

EDUCATIONAL CABINET SHARED DECISION MAKING DISCUSSION ITEMS

I. Action Team Meeting Feedback

Veterans Day is this Friday - Please refer to the meeting minutes for resources..

Scoreboard & School Wide WIG - The school wide scoreboard will begin in January and will look similar to last year but we will be tracking math. Information will continue to be shared by email/minutes and at the December staff meeting.

II. Curriculum Updates

Curriculum Leaders' Visions

ELA: For the committee to clearly define strategies and best practices that all grade levels will implement with fidelity.

Math: For the committee to fully understand the Next Gen. Math standards in preparation of the new math program.

MCI: For the committee to look at integrating math skills across curriculum areas.

Science: For the committee to work together to implement the new Science Investigations and prepare for the 5th grade test. This work can lead committee members into conversations about high-quality science instruction.

Social Studies: For the committee to record and track data after each unit and to use that data to inform future instruction.

Special Education: For the committee to mirror the goals of other content curriculum meetings in order to create resources and materials for our students with special-education needs.

Action Items for November's Level's Meeting

At levels, or within the timeframe provided, please look at data in order to update WIN groups. Please add the new WIN groups for each grade level to the spreadsheet called 2022-23 WIN GROUPS K-6 in the shared drive by Tuesday, 11/22. Ashley has updated the spreadsheet to include new groups and focus/goals.

III. Feedback on Radios & Let's Get Acquainted Night

Radios

Survey results were shared and were overwhelmingly positive. Discussion took place and a decision to move forward with the tentative purchase of one per grade level and one for the office. Training will be given as to how and when to use the radio.

LGAN

Survey results were shared and there was consensus for having one night only in the future as we did this year.. Discussion took place and we will move forward with one night and review the great suggestions on how we can improve it next year.

V. Review of Classroom "Emergency" Protocol

Procedure

When a student is having a difficult time and needs some support please call the office first. The office can ensure that the appropriate person responds and that responses are in a timely manner. The office

will direct you to the right person and someone who is available. Our social worker, counselor, psychologist and principal may not always be available as they are with a student or may be out of the building. However, a call to the office will ensure that you receive a response. This will be reviewed at the next faculty meeting.

Discussing situations in classrooms led to the term “crisis” regarding a student. Jim shared that a crisis situation for a student is really only those moments that they are a threat to harm themselves or someone else. We should be mindful of the use of this term when a child is elevated or having a difficult time as its meaning is very specific. .

VI. Other items

Music department will have music rehearsals during the afternoon of the ½ day on 11/17. They will be released from rehearsals for their conferences.

Ended: 3:35